

WCNR Business Office Updates



WARNER COLLEGE
OF NATURAL RESOURCES
COLORADO STATE UNIVERSITY

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Important Dates:

12/11 – TC+ supervisor approval deadline for salaried staff

12/18 – TC+ approvals due for hourly employees

12/15 – GRA and GTA reappointment requests due

12/31 – Special course fee revisions due

12/25-27 – WCNR Business Offices Closed

1/1 – Annual Evaluations for AP and Faculty Start

1/2 – WCNR Business Offices Closed

Fiscal

Missed our bi-annual training and meet and greet? Visit our intranet site to watch the presentation.

Need one on one or group training on a specific topic? Email us to schedule a training session

CSU Announces FAMLI leave benefit program. More information can be found [here](#)

Reminder: Ramtech, Bookstore, and other CSU supplier receipts are required to be submitted to the WCNR business office for all direct account purchases

CSU's Travel desk is currently processing reimbursements 25-30 business days from the day the traveler signs in Kual.

Hiring

New Updates in [OEO](#) for trainings and search process questions

Proposals

Please join the WCNR Proposal Team our drop-in sessions, to answer your burning Kual questions or for a demo of some useful searches, including how to navigate the new negotiations module, used to track status of awards received by Sponsored Programs.

Next session will be January 11th 10:00 - Noon in MSNR Room 402

Useful Links:

[WCNR Intranet](#)

[WCNR Manual](#)

[Kuali Research](#)

[AAR](#)